

Section 1 – Accounting statements for: **ARGUED COMMUNITY COUNCIL**

	Year ending		Notes and guidance for compilers
	31 March 2012 (£)	31 March 2013 (£)	
			Please round all figures to nearest £. Do not leave any boxes blank and report £0 or nil balances. All figures must agree to the Council's underlying financial records for the relevant year.
1. Balances brought forward	13,344	15,204	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to Line 7 of the previous year.
2. (+) Annual precept	9,314	9,323	Total amount of precept income received in the year.
3. (+) Total other receipts	1,825	1,781	Total income or receipts recorded in the cashbook minus the precept. Includes support, discretionary and revenue grants.
4. (-) Staff costs	3,504	3,600	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and related expenses.
5. (-) Loan interest/ capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the Council's borrowing (if any).
6. (-) Total other payments	5,775	9,542	Total expenditure or payments as recorded in the cashbook minus staff costs (Line 4) and loan interest/capital repayments (Line 5).
7. (=) Balances carried forward	15,204	13,166	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).
8. (+) Debtors and stock balances	0	885	Income and expenditure accounts only: Enter the value of debts owed to and stock balances held at the year-end.
9. (+) Total cash and investments	15,204	12,281	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	0	0	Income and expenditure accounts only: Enter the value of monies owed by the Council (except borrowing) at the year-end.
11. (=) Balances carried forward	15,204	13,166	Total balances should equal Line 7 above: Enter the total of (8+9-10).
12. Total fixed assets and long-term assets	7,585	8,935	The recorded current book value at 31 March of all fixed assets owned by the Council and any other long-term assets – eg, loans to third parties, other investments to be held for the long term ie, more than 12 months.
13. Total borrowing	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

14. Trust funds disclosure note	Yes	No	N/A	Yes	No	N/A	The Council acts as sole trustee for and is responsible for managing (a) trust fund(s)/assets (readers should note that the figures above do not include any trust transactions).
		X	X			X	